

**MINUTES**  
**Airport Advisory Board**  
**October 8, 2008**

The meeting was called to order by Vice-Chair Rick Shanker at 12:30 p.m. in the North Terminal Conference Room on Wednesday, October 8, 2008.

Present: Don Miles, Leon Hoffsette, B.J. Hunter, Bill Carner, Bob Taylor, Ron Craft, John Riddick, Rick Shanker, Randy Eckley  
Kathy Frerking, Tammy Puett - Airport Administration  
Skip Elkin - Boone County Commission  
Jill Stedem - Public Works Information Specialist  
John Glascock - City of Columbia, Public Works  
Cindy Conner - Manager, FAA System Support Center  
Randy Clark - Central Missouri Aviation  
Pam Gilmore – KRCG  
Jeff Stewart – Airline Pilot Safety Liason  
Enterprise  
Janet Ford – Manager, AFSS – Lockheed Martin

Excused: Greg Cecil

**APPROVAL OF MINUTES:** Bill Carner made the motion to approve the September minutes, Randy Eckley seconded the motion and the minutes were approved.

**OLD BUSINESS:** Don Miles asked if there had been any contact made regarding a Fulton representative for the board. Christy Ray has contacted a representative of the Chamber in Fulton and they are working to find a representative to fill the open spot on the Board.

**NEW BUSINESS:** B.J. Hunter mentioned that the City Parks and Recreation Department seems to do a lot of advertising and wanted to know where they might get their money to advertise and how it compares to the amount budgeted for the airport. It was reported that money for advertising is appropriated annually during the City's budget process and that the budget for this year has been finalized. It was not know how much the Parks and Recreation Department budgets for advertising.

**REPORTS:**

Central Missouri Aviation - Randy Clark reported that the ramp project is going well. The paving is complete and the project should be completed by the first week in November.

Janet Ford, Manager Lockheed Martin - Ms. Ford reported that the facility is losing staff due to staffing reductions dictated by Lockheed Martin. Some of the local staff is taking an early out retirement option. Effective January 2, 2009 there will be further reduction in hours. The new hours will be 5:00 a.m. to 8:00 p.m., seven days a week. Ms. Ford reported that some activities to help bring in air traffic are being planned for 2009. Operation Take Off, a series of workshops

that are required for some pilots, is one of those activities. March 2009 is a possible date for this.

Cindy Conner, Manager, FAA System Support Center - Ms. Conner reported that there will be a tour of the Air Traffic Control Tower following the meeting today. Randy Clark has offered the use of his van to transport anyone wanting to join the tour.

Jeff Stewart, airport liaison representative for the Air Line Pilots Association – Mr. Stewart indicated he tried to make annual visits to all the airports assigned to him and wanted to remind them of his services. He asked that if anyone had any safety concerns to please contact him. Mr. Stewart reported there could be some changes as a result of the Delta/Northwest merger but the changes were unknown at this time.

Airport Manager - Ms. Frerking reported that as of this morning October advanced bookings were at 1,950. Mesaba has noticed how good the numbers have been and they are very pleased with the success of the service thus far.

The next series of Airport Master Plan meetings is scheduled for Tuesday, November 18, 2008. The consultants are willing to meet with the Board on the following day since they will already be in town. It was suggested that the Board consider changing their meeting date to November 19<sup>th</sup> so they could meet with the consultants. Leon Hoffsette made the motion to change the next Board meeting to November 19, 2008, John Riddick seconded the motion and the motion was passed. The next Advisory Board meeting will be on November 19, 2008. A draft of the pavement condition report is due next week. Ms. Frerking reported that she would forward any information received to the Board before the next meeting.

State legislation was approved in August authorizing the use of aviation fuel tax revenue for air service grants. Columbia Regional applied for a grant under this funding and the preliminary report indicated Columbia would be receiving \$90,000 in grant funding for marketing and advertising the commercial air service. These funds will be matched with \$10,000 appropriated to the airport operating budget for marketing and advertising.

Jill Stedem reported that the new web site should go live within the next week.

#### GENERAL COMMENTS BY BOARD:

B.J. Hunter stated that it was nice to see the parking lot so full.

Skip Elkin reported that Boone County Commissioner Karen Miller found a flight from Columbia to Phoenix the first week in December for \$254.

Greg Cecil sent word that he would be contacting sub-committee members next week.

The meeting was adjourned by Vice-Chair Rick Shanker at 12:54 p.m.