

MINUTES
Airport Advisory Board
November 2007

The meeting was called to order by Chairman B.J. Hunter at 12:30 p.m. in the North Terminal Conference Room on Wednesday, November 7, 2007.

Present: Don Miles, B.J. Hunter, Larry Foster, David Rosman, Rick Shanker, Ron Craft, Greg Cecil, Randy Eckley
Kathy Frerking, Tammy Puett - Airport Administration
Jill Stedem - Public Works Information Specialist
Skip Elkin - Boone County Commission
John Glascock - Public Works Director
Cindy Conner - Manager, FAA System Support Center
Brad Watson - Station Manager, Air Midwest
Randy Clark - Central Missouri Aviation
Mark Williams - HNTB

Excused: Jim Elliott, Bob Taylor

Absent: No One.

APPROVAL OF MINUTES: David Rosman made the motion to approve the October minutes, Don Miles seconded the motion and the minutes were approved.

OLD BUSINESS: The Request for Interest letters for Airlines have been sent to the City Manager's office. The Request for Interest letters for T-Hangars will be sent to the City Manager's office after the list of Aircraft owners has been typed in label format.

Don Miles mentioned there were no tie-downs on the new apron and asked why the decision was made to not include tie-downs. Randy Clark reported that tie-downs were planned for the section of the general aviation apron that is scheduled for rehabilitation next year.

NEW BUSINESS: There was no new business to discuss.

REPORTS:

Randy Clark, CMA – Randy was asked about the status of future improvements to CMA's offices as mentioned during past meetings and he reported that CMA is having an ongoing discussion with the City regarding new offices.

Brad Watson, Station Manager, Air Midwest - Brad reported that the numbers were up for October and that the airline had a 97% completion rate for the month. Brad also reported that a ground power unit was now being used on the flights out of the airport. There has been an unresolved issue regarding Midwest ticketing and Brad indicated he will check on this.

Kathy Frerking, Airport Manager - Kathy reported there has been a slight change to the airline schedule. The times have been moved by approximately 5-10 minutes, and all changes have been updated on the airport's web page.

The GA apron project is complete. A4 should be open on Friday.

There will be a RFP going out for the rehabilitation of the remaining portion of the GA apron and a portion of the commercial apron. Construction is planned for 2008.

The City Manger has ordered City wide budget cuts and all departments have been asked to recommend ways to cut 4-5% out of the budget. Some of the dues may have to be cut and the additional advertising funds that were recommended by the Board and approved in the budget may not be used unless a new airline begins service. These cuts are City-wide, not just an airport problem.

GENERAL COMMENTS BY BOARD.

Randy Eckley pointed out that, even though the airline is only going to Kansas City, enplanement numbers are back up to the level they were when the airline served both St. Louis and Kansas City airports.

Rick Shanker asked if the gutter have been fixed at CMA. Kathy reported that one bid was received and since it was an extremely high bid that maintenance is looking at other ways to fix the problem.

Greg Cecil asked if there was a city policy regarding package shipping. Greg would like the city to make sure they utilize DHL whenever possible. Greg recently used DHL for shipping and the DHL shipping cost was even lower than the US Postal Service.

Ron Craft reported that the Jefferson City runway hopes to be reopened on Tuesday. The project is going to be complete a couple of weeks ahead of schedule.

Rick Shanker distributed a list of *Economic Suggestions For Airport*.

The meeting was adjourned by Chairman B.J. Hunter at 1:15 p.m.