

MINUTES
Airport Advisory Board
November 4, 2009

The meeting was called to order by Chairman Greg Cecil at 12:30 p.m. in the North Terminal Conference Room on Wednesday, November 4, 2009.

Present: Leon Hoffsette, Don Miles, B.J. Hunter, William Carner, Matt Jenne, Ron Craft, John Riddick, Greg Cecil
Kathy Frerking, Tammy Puett - Airport Administration
Jill Stedem - Public Works Public Information Specialist
John Glascock – Public Works
Skip Elkin – Boone County Commission
Cindy Conner - Manager, FAA System Support Center
KMIZ

Excused: Annie Sobel, Randy Eckley

APPROVAL OF MINUTES: B.J. Hunter made the motion to approve the October 7, 2009 meeting minutes and the October 14, 2009 Special Meeting minutes, Bill Carner seconded the motion and both sets of minutes were approved.

OLD BUSINESS: There was no old business to discuss.

NEW BUSINESS:

Airline Incentives – General Discussion. There was discussion regarding the Board coming up with a policy regarding incentives to get additional air service into Columbia. Greg Cecil suggested the Board look at other airports similar to Columbia to find out what incentives are being used. It was discussed that the Board needed to be in a position to give a report to Council regarding incentives but would need more information before a report could be prepared. Kathy will contact the airports that were identified in the 2005 SCORE report to see if any of those airports had airline incentives policies and, if so, if we could obtain copies. The Board will continue to discuss this issue at future meetings.

FY10 Airport Budget Overview. The Board looked at the FY10 budget for the airport. It was discussed that the Board needed to look at additional revenue sources for the airport. This will be discussed at future meetings.

REPORTS:

Airport Manager. Kathy reported that RS&H should have the final revisions made to the Master Plan by mid-November so it can be sent to the FAA for review and approval.

The enplanement number for October reflects an 80% load factor. Preliminary advanced bookings for December are over 1100. There are now 88 Delta non-stop destinations out of Memphis, which is a slight reduction to the previous list of non-stop destinations out of Memphis.

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Kathy reported that Mike Downing was to be the CORE representative on the Board but that he recently left CORE and returned to the State Department of Economic Development as Deputy Director of Policy and Finance. Randy Allen, President/CEO of Jefferson City Area Chamber of Commerce, was named interim director of CORE and will temporarily serve as the CORE rep on the Board.

The meeting was adjourned by Chairman Greg Cecil at 1:33 p.m.