

MINUTES
Airport Advisory Board
March 24, 2009

The meeting was called to order by Chairman Greg Cecil at 12:30 p.m. in the North Terminal Conference Room on Tuesday, March 24, 2009.

Present: Leon Hoffsette, Don Miles, B.J. Hunter, Ron Craft, John Riddick, Rick Shanker, Greg Cecil
Kathy Frerking, Tammy Puett, Don Elliott - Airport Administration
Jill Stedem - Public Works Public Information Specialist
John Glascock – City of Columbia, Public Works
Glen Hodges – AFSS – Lockheed Martin

Excused: Randy Eckley, Bob Taylor

Absent: Bill Carner

APPROVAL OF MINUTES: Don Miles made a motion to approve the March 4, 2009 minutes with the below noted amendments.

- Regarding Old Business, the following was added: Bill Carner and other Board members had previously discussed the airport website and suggested it should not include links to other travel sites other than Northwest Airlines for reservations because they felt it takes away business from Northwest and does not provide better airfares.
- Regarding the Work Questionnaire, the following was added: Rick Shanker suggested the Work Questionnaire should be very simply answered and not include detailed answers.
- Regarding Reports, the following was added: It was noted that the Airport Advisory Board had not met regarding the selection of pavement alternatives and had not given its support for pavement alternative 2G although the Master Plan Technical and Public Advisory Committees, which included several Airport Advisory Board members, voiced support for the selection of alternative 2G when they last met with the consultants.

Leon Hoffsette seconded the motion and the motion was passed to approve the March 4 minutes as amended.

John Riddick followed up on a suggestion that when the Board is voting that the minutes include how each Board member voted. In the future the minutes will reflect each Board member's vote.

OLD BUSINESS:

Advisory Board FY09/10 Program of Work Questionnaire-Greg Cecil sent the draft answers to the Board for their review. There was discussion regarding question #4, funding for projects. Don Miles would like to leave the wording "at a minimum" out of the answer. Discussion regarding #5, Rick Shanker made the motion to only include CORE (Connecting Our Regional Economy) as an ex officio member, John Riddick seconded the motion. Voting YES – Shanker, Miles, Riddick and Craft. Voting NO – Hunter, Hoffsette and Cecil. The motion passed as CORE being invited as an ex officio member if Council approves. Rick Shanker stated that

communication from the Council would be helpful. There was discussion regarding creating an annual report for the Airport. Greg Cecil stated that this would be a summary of airport activities for the year and he indicated he would work on this report. John Riddick made the motion that the Questionnaire be submitted to the Council with the amendments, Don Miles seconded the motion, the motion passed with all Board members present voting yes.

The Master Plan meetings with the consultant were canceled due to the fact that FAA has not been able to review the proposed pavement alternatives. The concerns regarding the runway alternatives that were expressed in the last Board meeting have been forwarded to consultants.

NEW BUSINESS: There was no new business to discuss.

REPORTS:

Glen Hodges – AFSS – Lockheed Martin was present to remind everyone about Operation Take Off that will be held on Saturday from 9 a.m. – 3:00 p.m. At this point only 5 people have signed up for this event.

Airport Manager - Kathy reported there are 2 seats on the Board that are open and the deadline to file is noon on April 3rd.

There have been some upgrades made to the Northwest SAAB aircraft. New carpet has been installed as well as some upgrades to the seats so they are now more comfortable.

The Airline is at a 77% load factor through March 18th. Monthly enplanements are estimated to be 2,100 based on enplanements to date and advanced bookings.

Rick Shanker suggested the Board should come up with some utilization plans for the Airport, including ideas to promote the airport. The next agenda under New Business will include the topic of Utilization Plans. Board members are to bring ideas to the next meeting.

Kathy reminded the Board that State Aviation Day is April 1, 2009. There will be a reception in Jefferson City from 4:00 – 6:00 p.m.

The meeting was adjourned by Chairman Greg Cecil at 1:31 p.m.