

**MINUTES**  
**Airport Advisory Board**  
**June 3, 2009**

The meeting was called to order by Chairman Greg Cecil at 12:30 p.m. in the North Terminal Conference Room on Wednesday, June 3, 2009.

Present: Leon Hoffsette, Don Miles, B.J. Hunter, William Carner, Matt Jenne, Ron Craft, John Riddick, Greg Cecil, Annie Sobel  
Kathy Frerking, Tammy Puett, Don Elliott - Airport Administration  
Jill Stedem - Public Works Public Information Specialist  
John Glascock – Public Works  
Skip Elkin – Boone County Commission  
Cindy Conner - Manager, FAA System Support Center  
Kyle LePage – Lockheed Martin, Automated Flight Service Station  
Rick Shanker - Visitor

Excused: Randy Eckley

**ELECTION OF OFFICERS:** John Riddick nominated Greg Cecil for Chair of the Board, Leon Hoffsette seconded the motion and Greg was elected Chair by vote. Leon Hoffsette nominated John Riddick for Vice-Chairman, B.J. Hunter seconded the motion and John was elected Vice-Chair by vote. John Riddick nominated Leon Hoffsette for Secretary, B.J. Hunter seconded the motion and Leon was elected Secretary by vote.

**APPROVAL OF MINUTES:** John Riddick made the motion to approve the May 6, 2009 minutes, Bill Carner seconded the motion and the minutes were approved.

**OLD BUSINESS:**

Utilization Plan – Ideas to promote the Airport:

Some of the ideas included talking to the tenants to find out what needs they may have, what ways the tenants can bring more business to the airport for the benefit of all and, in turn, bring more revenue into the City. Various committee members are going to talk to the tenants and then report their findings to the Board. Greg Cecil suggested the committees try to meet before the next meeting. The committee chairs are – General Aviation, John Riddick; Commercial Aviation – Leon Hoffsette; and Airport Commercialization – Annie Sobel. There was discussion regarding visiting with other airports to determine what has and hasn't worked regarding T-hangars. Annie Sobel has talked to Greg Steinhoff and Greg is interested in talking with the Board regarding CORE at the next meeting. The Board felt this was a good idea.

Bill Carner reported that civic clubs are always looking for presentations and thought that Kathy might want to contact them. Kathy reported she, along with Jill Stedem and Kristi Ray from the Chamber, have already spoken at about 14 different groups in Columbia and surrounding communities in the past couple of months and have met with various mid-Missouri Chamber representatives.

B.J. Hunter suggested that an evening meeting be held to talk to General Aviation pilots.

Regarding private pilots flying into the airport for the airshow, Kathy reported that it has never been a rule that pilots can not fly in, but said the FBO's primary commitment that weekend is the airshow and that FBO services are very limited during the hours of the airshow.

**NEW BUSINESS:**

There was no new business to discuss.

**REPORTS:**

Cindy Conner - Manager, FAA System Support Center. Cindy reported that she has two new hires.

Kyle LePage – Automated Flight Service Station. Kyle reported that things have been going well, equipment is running very well and the building is in good shape. The also reported that their numbers are good considering the number of people they have to answer them, and that they receive 50-80 calls per day. Kathy pointed out that Flight Service did a good job with weather briefings during the Air Show.

Kathy Frerking – Airport Manager. Kathy reported that the airline's load factors for March were 76%, April 70% and May 70%, and that load factors have been around 70% or greater since the start of service. She also reported that no change in air service is anticipated during 2009 but that Columbia is on the airline's radar for possibly bigger aircraft or more service since the numbers have been consistently good. Although Columbia is always working on obtaining additional air service, airlines are reluctant to start new services at this point in time with the economy the way it is and with rising fuel costs.

The FY10 airport budget includes a request for funds for travel to visit other airports. Kathy reported she would bring a summary report of the budget to the Board when it becomes available.

**GENERAL COMMENTS BY PUBLIC:**

Greg Cecil thanked Rick Shanker for all of his years of service on the Airport Board.

Rick Shanker asked about the airline's cancellation policy. Kathy stated that she was not aware of all the specifics but it was her understanding the airline made other travel accommodations for travelers if the flight was canceled for circumstances within the airline's control but that did not include weather cancellations. She also pointed out that in the past week there had been three flights with issues: two flights were cancelled and one was delayed.

Rick Shanker was interested to know if there had been any follow up communication with Lockheed Martin regarding them staying in Columbia. Kathy reported that a letter had been sent to Lockheed Martin and that the City Manager had talked personally to them.

**GENERAL COMMENTS BY AIRPORT ADVISORY BOARD**

Matt Jenne asked if the airline did a lot of over booking. Although no airline representative was present to answer the question, Kathy reported that many times when a passenger is bumped it is due to weight restrictions which are based on fuel needs or baggage weight due to the weather.

Don Miles asked about the TSA policy regarding pilots having a badge. It was reported that there has been no change to this policy.

The meeting was adjourned by Chairman Greg Cecil at 1:31 p.m.