

**MINUTES**  
**Airport Advisory Board**  
**June 2008**

The meeting was called to order by Chairman B.J. Hunter at 12:30 p.m. in the North Terminal Conference Room on Wednesday, June 4, 2008.

Present: Don Miles, Leon Hoffsette, B.J. Hunter, Bill Carner, Bob Taylor, Ron Craft, David Rosman, Greg Cecil, Rick Shanker  
Kathy Frerking, Tammy Puett - Airport Administration  
Skip Elkin - Boone County Commission  
Jill Stedem - Public Works Information Specialist  
Cindy Conner - Manager, FAA System Support Center  
Tyler Armao, Sarah Panuska - Missourian  
Randy Clark – Central Missouri Aviation  
Janet Ford – Manager, AFSS – Lockheed Martin

Excused: Randy Eckley

Absent: No One

The two new Board members, Leon Hoffsette and Bill Carner, introduced themselves.

**ELECTION OF OFFICERS:** David Rosman nominated Greg Cecil for Chairman, Rick Shanker seconded the motion and Greg was elected Chairman by vote. Rick Shanker nominated himself for Vice-Chairman, Greg Cecil seconded the motion and Rick was elected Vice-Chairman by vote. Greg Cecil nominated Leon Hoffsette for Secretary, David Rosman seconded the motion and Leon was elected Secretary by vote.

**APPROVAL OF MINUTES:** Bob Taylor stated that Jim Elliott had not been noted as being excused on the May minutes. David Rosman made the motion to approve the May minutes with this correction, Bob Taylor seconded the motion and the minutes were approved as amended.

**OLD BUSINESS:** There was some discussion regarding the fact that the City Council had met with four Boards but had not scheduled a meeting with the Airport Advisory Board. It was reported that the Council would be scheduling meetings in the future to meet with additional Boards.

**NEW BUSINESS:**

David Rosman reported that he has submitted a letter of resignation from the Board due to the fact that he is moving from the City limits into the County on July 15. Mr. Rosman expressed a willingness to continue to assist the Board in any way possible.

Bill Carner suggested that weekly ads be placed in the newspaper with the airline schedule and ticket prices.

Airport Advisory Board

June 4, 2008

Page 2

David Rosman reported that Jeff Brand with Northwest will be speaking at the Downtown Optimist Club, and has scheduled an appointment to meet with ABC labs and plan to do a lot of public relations.

A representative from Northwest has been invited to speak at the July Airport Advisory Board meeting but we have not yet received confirmation regarding their attendance.

#### REPORTS:

Central Missouri Aviation – General Manager Randy Clark reported that their legal department is looking at the land leases and they have an upcoming meeting with John Glascock. The roof repair over Columbia Avionics, unfortunately, is still on-going. On June 29<sup>th</sup> there will be a FAA part 139 fire fighting awareness training for the employees that deal with refueling of aircraft. Randy reported that the Airshow was rained out on Saturday but Sunday went well.

Cindy Conner - Manager, FAA System Support Center. Ms. Conner reported that Angel Lane has several spots that are starting to sink again. Skip Elkin reported that the County is working with Ashland to try to resolve this problem. Cindy thanked the airport for the work done on the Tower road.

Janet Ford, Manager - AFSS, Lockheed Martin - Ms. Ford reported that they anticipate having the E-NOTAMS system in place by this fall, which will eliminate the need to fax or phone in NOTAMS, and indicated the on-line registration for the E-NOTAMS system will begin on June 15<sup>th</sup>. She also handed out some information that had been received regarding a possible change in their signage.

Kathy Frerking, Airport Manager, reported that August 19<sup>th</sup> is the start date for Mesaba. Mesaba was asked about an earlier start date but this was not possible due to aircraft availability, crew availability and station readiness. Some maintenance work will be done in the main terminal, including new carpet and paint, during the period of time the airport is without commercial air service. Ms. Frerking also reported that the scope of services for the Master Plan Update is almost complete. The Master Plan Update agreement is still scheduled to be submitted to Council for approval in June and the process should be able to start in July.

The meeting was adjourned by Chairman Greg Cecil at 1:20 p.m.