

**MINUTES**  
**Airport Advisory Board**  
**July 2008**

The meeting was called to order by Chairman Greg Cecil at 12:30 p.m. in the North Terminal Conference Room on Wednesday, July 9, 2008.

Present: Don Miles, Leon Hoffsette, B.J. Hunter, Bill Carner, Bob Taylor, David Rosman, Greg Cecil, Rick Shanker  
Kathy Frerking, Tammy Puett - Airport Administration  
Skip Elkin - Boone County Commission  
Jill Stedem - Public Works Information Specialist  
John Glascock – Public Works  
Tyler Armao, Sarah Panuska - Missourian  
Janet Ford – Manager, AFSS – Lockheed Martin  
Jeff Brand – Northwest Airlines  
Enterprise  
KMIZ

Excused: Randy Eckley

Absent: Ron Craft

APPROVAL OF MINUTES: B.J. Hunter made the motion to approve the June minutes, Bill Carner seconded the motion and the minutes were approved.

OLD BUSINESS: There was no old business to discuss.

NEW BUSINESS: Bill Carner stated that he is writing an article for Inside Columbia. Bill handed out a spreadsheet that had the price of a ticket flying out of Columbia versus flying out of St. Louis and what the cost would be with the shuttle and the amount of time it would take. Bill stated that flying out of Columbia cost about the same. It was suggested that Bill also include the cost out of Kansas City and that the top destinations be included.

Greg Cecil stated that the Board should look at the current Airport Master Plan and use it as a base to do research so that the Board will be able to make recommendations to the City Council. Greg suggested that subcommittees be formed to work on different topics, and that the subcommittees should coincide with the priorities of the Master Plan. There was a sign up sheet available so that the Board could sign up for the committees they were interested in joining.

The consulting firm that was hired to work on the Airport Master Plan Update project is Reynolds, Smith and Hills (RS&H). Work is expected to begin in July 2008.

There is some work being done on the terminal before the new airline starts. There will be some painting and new carpet. Northwest is replacing the airline counter.

B.J. noted that the air traffic count was considerably down. It was mentioned that Fly-Ins should be considered to bring in more air traffic.

David Rosman stated that this was his last meeting and thanked the Board. David offered his services for the future.

Skip Elkin thanked Jeff Brand for attending the meeting. Jeff Brand, National Account Representative for Northwest Airlines, was in town meeting to meet with area businesses. His sales role with Northwest is to ensure the viability of the new service with corporate businesses. Commercial air service is scheduled to resume on August 19<sup>th</sup>.

Rick Shanker asked about the status of the leaking roof over Columbia Avionics. Kathy Frerking reported that a problem still exists with the roof and that another contractor has been called in to assess the situation. Mr. Shanker also asked about the status of new leases with CMA and Kathy reported the leases are still being negotiated by attorneys of CMA and the City.

#### REPORTS:

Lockheed Martin - Ms. Ford reported that, effective July 15<sup>th</sup>, there will be a reduction in hours at the AFSS. Lockheed will be in operation from 5:00 a.m. to 11:00 p.m., seven days a week. In-flight services will no longer be provided. There is no plan for Columbia to close and only three hubs have not had a reduction in hours. Ms. Ford reported that in the past the AFSS has participated in providing food during Oshkosh and that they will start this again in order to bring in more air traffic. She also reported that the local flight service station would be interested to assisting with activities in order to bring more air traffic into Columbia Regional.

Airport Manager - Ms. Frerking reported that the notice to proceed for the apron rehabilitation project is scheduled for July 21<sup>st</sup>. Emery Sapp & Sons is the general contractor for the project.

She also reported that the airport had received notification that ABX will cease flights into Columbia effective August 8<sup>th</sup>.

Ms. Frerking indicated she had received a verbal request from one of the tenants that their rent be eliminated or reduced due to the fact there was currently no airline service.

Rick Shanker made the motion to grant the tenant's appeal and Bill Carner seconded the motion. There was discussion regarding this. It was pointed out that only one tenant had made a request. Leon Hoffsette made the motion that this issue be tabled until next meeting so that more information could be obtained and the impact to the airport could be evaluated. B.J. Hunter seconded the motion and the motion was passed. A letter will be sent to the tenants asking them to submit written requests for relief of rent to the Airport Manager and to be specific as to the level of reduction they are requesting. This issue will again be discussed at the August meeting.

Greg Cecil asked about changing the August meeting date because he would not be available on August 6<sup>th</sup> and, after some discussion, changed the August meeting to Wednesday, August 13<sup>th</sup>.

The meeting was adjourned by Chairman Greg Cecil at 1:41 p.m.