

**MINUTES**  
**Airport Advisory Board**  
**December 9, 2009**

The meeting was called to order by Chairman Greg Cecil at 12:30 p.m. in the North Terminal Conference Room on Wednesday, December 9, 2009.

Present: Leon Hoffsette, Don Miles, B.J. Hunter, William Carner, Matt Jenne, Ron Craft, Greg Cecil, Randy Eckley  
Kathy Frerking, Tammy Puett - Airport Administration  
Jill Stedem - Public Works Public Information Specialist  
Skip Elkin – Boone County Commission  
Cindy Conner - Manager, FAA System Support Center  
Kyle LePage – Manager, Automated Flight Service Station, Lockheed Martin

Excused: Annie Sobel, John Riddick

APPROVAL OF MINUTES: Bill Carner made the motion to approve the November 4, 2009 minutes, B.J. Hunter seconded the motion and the minutes were approved.

**OLD BUSINESS:**

Airline Incentives – General Discussion. Some samples of additional airline incentive policies from airport airports were distributed. The Board thought the Kalamazoo document had some good ideas in it. B.J. Hunter, Leon Hoffsette and Greg Cecil formed a committee and are planning to meet and use the Kalamazoo policy as a format to come up with a draft incentive proposal to bring to the Board in January.

Airport Master Plan - Leon Hoffsette made the motion that the Board be kept in the loop in regards to the status of the Master Plan approval. Randy Eckely seconded the motion and the motion passed. Kathy stated that she will be checking on the Master Plan and will let the Board know its progress.

**REPORTS:**

Lockheed Martin – Manager Kyle LePage reported January 31, 2010 will be the last day the flight service station will be open in Columbia. The flight service stations that are closing are going to consolidate into the Fort Worth hub. All 19 employees of the local facility are being released. Two employees will be staying on until July or August to work on radio equipment as needed.

Ashland Update - Randy Eckley stated that he has been hearing good reports regarding the air service at the airport.

Airport Manager - Kathy Frerking reported representatives from RS&H, John Glascock and she met with FAA representatives last week and submitted the Master Plan documents to them for review and approval. They anticipate it will take anywhere from 6 months to 1 year for the review to be completed.

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The new terminal seating has been ordered. Delivery is expected by the end of January and we hope to have installation completed by the end of February.

Don Miles stated that the Boonville Airport was building 20 new Hangars. The City of Boonville is building and renting the hangars.

Greg Cecil stated that he was not going to be able to make the January 6, 2010 meeting. Bill Carner made the motion to move the January 6 meeting to January 13, 2010, Randy Eckley seconded the motion and the motion passed. The January meeting will be held on January 13, 2010.

The meeting was adjourned by Chairman Greg Cecil at 1:47 p.m.