

**MINUTES**  
**Airport Advisory Board**  
**August 2007**

The meeting was called to order by Chairman B.J. Hunter at 12:30 p.m. in the North Terminal Conference Room on Wednesday, August 8, 2007.

Present: Jim Elliott, B.J. Hunter, Bob Taylor, Larry Foster, David Rosman, Greg Cecil, Ron Craft  
Kathy Frerking, Tammy Puett – Airport Administration  
Jill Stedem – Public Works Information Specialist  
Skip Elkin – Boone County Commission  
Randy Clark, Terry Rackers – Central Missouri Aviation  
Mike Naughton – City of Columbia Visioning Committee  
Cindy Conner - Manager, FAA System Support Center  
Janet Ford – Manager, AFSS – Lockheed Martin  
Dr. Wendy Libby – President, Stephens College  
Greg Dingrando – KMIZ  
Steven Pembleton – HNTB  
Kevin Coleman – Tribune  
Brittany Burns – Missourian  
Ed Werner - Visitor

Excused: Rick Shanker, Randy Eckley

Absent: Don Miles

APPROVAL OF MINUTES: Bob Taylor made the motion to approve the July minutes, Jim Elliott seconded the motion and the minutes were approved.

GUEST SPEAKER. Dr. Wendy Libby, President of Stephens College, was present to discuss how the airport affects her personally and professionally. Ms. Libby reported that a vibrant airport is important to the community. She mentioned a previous experience she had with a flight that was supposed to get her into Columbia from Kansas City and how the flight was canceled but the passengers were not informed in a timely manner. Ms. Libby reported that communication with the passengers is just as important as the service and encouraged the airline to improve communication with their customers. She commented that the new schedule was an improvement now that all flights are going to Kansas City. She also indicated that more direct service to other hubs would be a good recruiting tool when trying to get students to attend Stephens College, and that scheduling and reliability are the most important aspects of the airline. Ms. Libby reported that there are many ways to broaden a business through partnerships and she hopes that the airport can attract an airline that can get the traveler someplace other than Kansas City and St. Louis.

OLD BUSINESS: Requests for Interest for Commercial Air Service and T-hangar Development - The Board asked that the Requests for Interest letters be tabled until the September meeting so they had time to consider the format they would like to use and to come up with a list of interested parties that would be sent the letters.

The format for guest speakers was discussed. Board members determined they would submit recommendations for guest speakers and the topics they would like discussed to airport staff for scheduling at future Board meetings.

NEW BUSINESS: There was no new business to discuss.

REPORTS:

Cindy Conner, Manager of the FAA System Support Center, reported that the MALSAR project should be completed next month.

Mike Naughton, Columbia Visioning Committee, reported there would be a visioning meeting on September 13, 2007 from noon until 8:00 p.m. This meeting is being held in order to get community input regarding the visioning process.

Janet Ford, Manager of the AFSS – Lockheed Martin, reported that there will be a tour of the Automated Flight Service Station at the conclusion of the Board meeting.

Airport Manager Kathy Frerking reported that subgrade problems had been encountered with the apron rehabilitation project and that a delay in project completion was likely but the project engineer had not yet determined the impact of the delay. The restaurant would be closing on August 17<sup>th</sup> and the deadline for submitting proposals for a new restaurant concession were due no later than August 10<sup>th</sup>. Funds have been added to the FY08 budget for RAP membership, as recommended previously by the Board.

GENERAL COMMENTS BY AIRPORT ADVISORY BOARD:

David Roseman wanted to know the time line of getting money approved for the extension of the runways. It was reported that a Master Plan update will need to be completed before the runway extension could begin.

Greg Cecil stated that it was important to support our local industry. His wife recently researched shipping rates and found that DHL was less expensive than any other shipping company around and the fact they are located at the airport should encourage our support.

Jim Elliott complimented the airline. His wife recently flew out of Columbia and had no problems with her connection.

The meeting was adjourned by Chairman B.J. Hunter at 1:43 p.m.